SCRUM MEETING WEEK 9

**:white_check_mark: Sprint planning checklist**

| **Preparation** | **Meeting** | **Follow up** |
| --- | --- | --- |
| ​​Make sure front-end development is done according to schedule. M3 was handed in on time and all diagrams and testing plans are completed and relevant to our program. | ​​Discuss the distribution of the tasks in our project backlog. Lay out our plan for this week and how much we expect to get done. Discuss the order of the completion of tasks in our project backlog. | ​​Ensure that we get enough work done and that we are on track for the completion of M4 for the due date. |

** Sprint team members**

| **Name** | **Role** |
| --- | --- |
| ​​ Tatum | ​​ Team member/front-end coder |
| Joy | Git manager, front-end coder |
| Muskaan | Team member, DDL, back-end |
| Zaynb | Team member, DDL, back-end |
| Kevin | Team member, back-end coder |
|  |  |

** Sprint planning meeting items**

**Previous sprint summary**

| **Sprint theme** | ​​Milestone 3 completion and coding |
| --- | --- |
| **Issues completed** | ​​Coding, polishing sequence, class diagrams, testing plan |
| **Issues left** | None |
| **Team Capacity** | 40 hours |
| **Summary** | ​​We have made progress on coding, all diagrams and the testing plan are handed in. We organized all of this into a documents for M3. |

**Details Current sprint**

| **Start date** | ​​March 12, 2024 |
| --- | --- |
| **End date** | March 19, 2024 |
| **Sprint theme** | ​​Front-end/ back-end coding & testing |
| **Team capacity** | 40 hours |
| **Issues capacity** | Front-end: 10 hours  Back-end: 10 hours  Testing: 20 hours |
| **Individual capacity** | Joy: 8 hours, git, front-end, back-end  Tatum: 8hours, front-end, back-end  Muskaan: 8 hours, back-end > database  Zaynb: 8 hours, back-end > database  Kevin: 8 hours, back-end |
| **Potential risks** | Difficulties with testing and testing methods. |
| **Mitigations** | Help in labs, scrum meetings |

** Sprint planning resources**